

Clydebank re-built Board Meeting

AGENDA

9.15am on Friday 28TH October 2011

Titan Enterprise, 1 Aurora Avenue, Queens Quay, Clydebank, G81 1BF

- | | | | |
|----|------|---|--------------------|
| 1 | 9.15 | Approve Accounts for submission to Annual General Meeting | |
| 2 | 9.20 | Dissolve Board to hold AGM for CR, CPC and the Titan Trust | |
| 1 | 9.40 | Meeting reconvenes with partner Director as Chair
Appointment of Co-opted Directors for Clydebank re-built
Appointment of Office Bearers for Clydebank re-built | |
| | | - Chairman | |
| | | - Vice Chairman | |
| | | - Treasurer | |
| 2 | | Chair / Vice Chair takes meeting | Chair |
| 3 | | Appointment of CR Board Directors to Clydebank Property Company | Chair |
| 4 | | Appointment of CR Board members as Directors to the Titan Trust | Chair |
| 5 | | Minutes and Actions from Previous Meeting for Approval + | Eleanor McAllister |
| 6 | | Management Accounts + | Peter Bennett |
| 7 | | Project Updates + | Team |
| 8 | | Draft Annual Report + | Eleanor McAllister |
| 9 | | Resources Sub Group Meeting Minutes for Approval + | Eleanor McAllister |
| 10 | | CPC Meeting Minutes for Information + | To note |
| 11 | | Titan Clydebank Trust Meeting Minutes for Information + | To note |
| 12 | | Scottish Government Monitoring Report 2010/11 + | To note |
| 13 | | Letter to Dawn Developments re QQ Planning Application + | To note |
| 14 | | AOB | Chair |

+ paper attached



Clydebank re-built

DESIGNING THE FUTURE

Agenda Item 5 **REPORT**

To: Clydebank re-built Board

Date: 28th October 2011

Subject: Minutes of the Board
Meeting 29th July 2011

Author: Donna Leitch

Present Graham Mochan, Chair (Private Sector)
Cllr Ronnie McColl, Vice Chair (WDC)
Eleanor McAllister, Co Secretary (CR)
John Shovelin, Treasurer (National
Australia Group)
Colin Shaw (Private Sector)
Alastair McKenzie (Scottish Enterprise)
Gemma Doyle (MP)
Jill Young (Golden Jubilee Hospital)
Gordon Paterson (Clydebank College)
Lyn Ryden (Community Rep)
Iain Paterson (Private Sector)
Denis Harton (Community Rep)
Gil Paterson (MSP)

In Attendance Iain Lee (Scott Moncrieff)
Jim McAloon (WDC)
Michael McGuinness (WDC)
Alan Robertson (CR)
Claire McGinley (CR)
Hugh Moore (CR)
Peter Bennett (CR)
Donna Leitch (CR)

1.0 WELCOME AND APOLOGIES

The Chairman extended a warm welcome to Gil Patterson MSP as a new Director on the Clydebank re-built Board and introductions were made round the table. Thanks were expressed to Des McNulty in his absence for his dedication and service to the Board, a letter of thanks will be sent to Des signed by Graham Mochan on behalf of all of the Board Directors.

Apologies were received from Derek McCrindle (Scottish Enterprise), Cllr Jim McElhill (WDC), Cllr Jim Brown (WDC), Cllr Marie McNair (WDC), Elaine Melrose (WDC).

1.0 MINUTES FROM THE MEETING OF 28th APRIL 2011

1.1 The minutes of the previous meeting were approved as a true and accurate record.

2.0 ANNUAL ACCOUNTS

2.1 Graham Mochan informed the Directors that a final adjustment is required to be made to the annual accounts. It was agreed at an emergency Resources Sub Group Meeting held immediately prior to the Board meeting that presentation of the annual accounts to the full Clydebank re-built board for approval would be postponed until the AGM in October.

2.2 ***Action: Peter to issue the amended accounts to the Board Directors prior to the AGM.***

3.0 MATTERS ARISING AND ACTION POINTS

3.1



3.2 Item number 3.9.2 - Claire will notify members of the opening event for the new Education and Visitor Facility. Claire confirmed that invitations were sent out for the opening event that took place on 7th June.

3.3 Item number 3.9.6 - Claire is to update the Board on the progress of the trainees working with Clark Contracts on the Civic Heart Project. This item is covered within the projects update paper.

3.4 Item number 5.2.4 - Alan is to send CPC portfolio marketing literature to Jill young. Alan confirmed that literature had been sent to Jill. Jill reported that a new research and training centre is opening at the hospital and requested more literature to distribute there.

Action: Alan is to send more marketing literature to Jill to distribute at the new research and training centre at the Royal Jubilee Hospital.

4.0 PROJECT UPDATES

4.1 Community Benefits Project

4.1.1 Claire reported that one trainee has completed their training with Clarks Contracts on the Civic Heart project and another local young person has been is in place. The opportunity to participate in this training scheme will be extended

to other training organisations in the area to widen the pool of potential candidates.

4.1.2 The 16th Design Forum was held on 19th May in St Margaret's Hospice, the topic was "Taking on the Titan" and focused on the transfer of ownership of the Titan Crane to a community owned organisation. The report will be posted on the Clydebank re-built website and is also available in printed format which will be distributed to the members of the Design Forum.

4.1.3 Feedback from the Design Forum highlighted that participants in the discussions felt that they could not contribute at the level required to take on the responsibility of managing the Crane. The sustainability and financial stability of the visitor attraction was questioned and this raised an action that a business plan would be drawn up prior to any more discussions on the transfer of ownership.

4.1.4 Eleanor stated that more Titan board members were required ideally with extended skills and requested that possible members be put forward by the directors of the Clydebank re-built board. Jill offered that some of her senior management team at HCI might be interested as many of them live local to Clydebank.

4.2 Civic Heart

4.2.1 Eleanor reported that now half way through the contract asbestos is still being discovered as more areas of the basement are cleared of rubbish and tested. As a result of the additional works in relation to this and other factors the works have fallen several weeks behind schedule.

4.2.2 Eleanor confirmed that population of the foyers with museum items and the staff training will be undertaken from January/February onwards.

4.2.3 There will be areas of the basements that will remain untouched by the contractor and the Council will decide at the end of the contract on the appropriate action will be need to be taken for the remainder of the basement clearance.

4.3 Clydebank East Workshops

4.3.1 Alan reported that tenders for the site clearance and preparation contract are due to be submitted by Friday 5th August with the works due to be completed by Christmas.

4.3.2 The business plan for the workshop terrace is being drawn up to enable funding to be sought through a loan fund such as JESSICA or alternatively a private loan will be sourced, it was noted that Scottish Enterprise have approved £450k towards the project in principle.

4.4 Transport Hub - Alexander St / Hume St

4.4.1 Cllr Ronnie McColl declared an interest and did not participate in any discussion relating to the Transport Hub project.

4.4.2 Hugh reported that discussions have been held with a wide range of forums in relation to the transport hub works, the upgrading of the bus bays at Chalmers Street was completed a couple of weeks ahead of schedule.

4.4.3 The public realm works at Alexander Street and Hume Street are still in progress and the relocation of the taxi rank from Alexander Street to Kilbowie Road is going before the council's licensing committee on 2nd August.

4.5 Titan Crane

4.5.1 Claire reported that the visitor numbers target for July was exceeded. The good weather contributed to the increase in numbers as well as the leafleting of visitors to the new Riverside Museum in Glasgow and a discount voucher scheme advertised in the press.. The success of these ventures along with the other tried and tested methods of advertising and marketing will be analysed over the season. Claire also touched on an event idea "The Big Swing" the concept of which will be presented to the Board by Derek Lawson of the Glasgow Climbing Centre.

4.5.2 Public relations are taking another boost as over the coming weeks more television and radio features are being recorded from the Crane:

- Childrens television channel CBBC are recording one episode of a program called "All Over the Place" from the top of the Crane, John Browns Yard and within the Education Centre. This is a very popular program and when the serial was last aired over 100,000 hits were received online.
- Radio 4 is recording a program on shipbuilding, they will be reporting on the changes in shipbuilding and to the yards through the years and how they feature in today's society.

The radio 4 program will be aired late in August and the television program will feature on BBC1 and BBC2 in the spring.

4.5.3 Jill Young advised that Alex Salmond will be attending a memorial service the first week of September, more marketing leaflets were requested to be displayed a the Golden Jubilee Hospital. Titan leaflets with a discount promotion were brought to the meeting and Eleanor requested that attendees take some to distribute or display wherever they could.

4.6 Queens Quay Car Park

4.6.1 Alan advised that six final tenders for the works contract have been received but not yet assessed. The project completion target is currently set for December 2011.

- 4.6.2 The Stage D report for the leisure facility has been completed and is with WDC, the planning application will be lodged in conjunction with Tesco's planning application.

4.7 Projects Not Included in Detailed Reports

- 4.7.1 Eleanor reported that both the South Canal Bank and Change House projects are complete and will not be reported at future board meetings.
- 4.7.2 There was some discussion regarding the Queens Quay private sector site, Eleanor advised that Dawn Developments are entering into pre-application consultation for development of a supermarket on the site.

5.0 MANAGEMENT ACCOUNTS

- 5.1 Peter presented the Management Accounts for the period to 30th June 2011 and reported that the figures for the first quarter are on trend. There are ongoing technical adjustments to be made to the opening balances for the accounts.
- 5.2 Lyn Ryden questioned if there were two different pension schemes in operation for Clydebank re-built and Titan Trust employees, in the management accounts the Clydebank re-built scheme was noted as a "benefit scheme" and Titan Trust was noted as a "contribution scheme". Peter confirmed that there is only one pension scheme in operation and the confusion has been brought about by the different descriptions being used for reporting purposes.

Action: Peter is to use the same descriptions/definitions to report on the pension schemes in the management accounts.

6.0 MINUTES OF THE RESOURCES SUB GROUP MEETING

- 6.1 The minutes of the Resources Sub Group Meeting of 14th January 2011 were approved by the Board.

7.0 MINUTES OF THE CLYDEBANK PROPERTY COMPANY

- 7.1 The minutes of the Clydebank Property Company Board meeting of 21st June were accepted as presented by the Board.


8.0 MINUTES OF THE TITAN CLYDEBANK TRUST MEETING

- 8.1 The minutes of the Titan Clydebank Trust Board meeting of 15th July were accepted as presented by the Board.

9.0 A.O.B.

- 9.1 There was no other business to note.

10.0 THE TITAN BIG SWING PROPOSAL

- 10.1 Derek Lawson of the Glasgow Climbing Centre presented the Board with a demonstration of the big swing trial that had been conducted from the jib of the Titan Crane. Derek reported that he has worldwide knowledge of the big swing experience and stated that the crane offers a unique venue for this type of event which he believes will be very popular with thrill seekers.
- 10.2 Derek made a proposal to the Board that this event be sold for corporate days, charity events and personal sales.
- 10.3 
- 10.4 Discussion around the safety aspects was held and insurance liability regarding the board was questioned. Claire advised that discussions have already been held with the company insurers to ensure that the Trust would be covered for every eventuality covering the flow from sale of ticket to action.
- 10.5 Derek assured that the Climbing Centre will issue disclaimers and responsibilities to jumpers and that upper and lower age limits will be set between 18 and 65, an upper weight limit will also be set.
- 10.6 The Glasgow Climbing Centre website will be used for advertising events and handling the bookings and payments, this facility is already in place.
- 10.7 The board agreed the proposal to hold a two day trial event in conjunction with the Glasgow Climbing Centre in September.
- 11.0 VISIT TO THE DRAWING OFFICE**
- 11.1 Eleanor reported that the Education Office was opened on 7th June and the facility is available for group sessions by schools and all other education services. The Board meeting attendees were invited to a trip to the Education Office directly after the meeting.

Chairman's Signature:

Date of Meeting:

Agenda Item 7

REPORT



To: Clydebank re-built Board

Date: 28th October 2011

Subject: Projects

Author: Eleanor McAllister, Alan Robertson, Hugh Moore & Claire McGinley

Freedom of information

- Can this paper be included in open business? Yes **X** No

If no:

- Can an abbreviated version be made available? Yes No

If no:

- Indicate which of the reasons below justifies exemption from disclosure;
- Indicate if an abbreviated version can be published;
- Indicate for how long the paper should be withheld (either in terms of the time that needs to pass or a condition which needs to be met)

It is a work in progress which will be published in due course	Its disclosure would substantially prejudice the effective conduct of public affairs	
Its disclosure would substantially prejudice the commercial interests of any person or organisation	Its disclosure would constitute a breach of confidence actionable in court	
Its disclosure would constitute a breach of the Data Protection Act	Other (please give further details)	

1.0 PURPOSE OF REPORT

- 1.1 The attached reports outline the progress made on major capital projects that are on site.

2.0 UPDATE ON PROJECTS NOT INCLUDED IN DETAILED REPORTS

- 2.1 Change House – following protracted discussions, the final account has been agreed with Mansell.
- 2.2 Queens Quay private sector site – Dawn Group and Clydeside Regeneration have submitted a pre-application notice for a mixed use development for the



full site. The uses comprise residential, commercial, leisure, hotel, offices and retail activities. Overall, this submission by the owner/developer is to be welcomed although the main unexpected element of the application relates to the proposal for a food superstore of up to 100 000 sq.ft. on the East Yard. This is considered contrary to planning policy for the Queens Quay site. There is also a proposal for a 100 000 sq.ft HQ office on the central part of the site. In addition, the notice indicates an intention to at least part-infill the fit-out basin. Comments have been forwarded to the applicant noting the need for further detail on the layout, form and phasing of the development as well as concern that the retail component considerably exceeds the previously consented floorspace for Queens Quay.

3.0 RECOMMENDATIONS

The Board is asked to note the progress being made on CR projects.





EMcA
October 2011

Project Name	Civic Heart Project
Staff Member	Eleanor McAllister
Project Description	This project is being undertaken on behalf of West Dunbartonshire Council and involves some restoration work to the Town Hall complex and the provision of new space for circulation, a new wedding complex, more space for the museum, a new gallery/garden and a series of service, infrastructure and access improvements.
Total Cost	£3.3m
Project Start	Asbestos removal and enabling works: Sep – Nov 2010, Main works: Jan – Dec 2011
Period of Contract	Asbestos removal and enabling works contract: 8 weeks Full works contract: 11-12 months
Design Team	Page/Park Architects, Nelson Binnie McKenzie, Quantity Surveyor, Hawthorn Boyle, Mechanical and Services Engineer, Scott Wilson, Structural Engineers
Risk Status	<p>Risk 1- High - Project runs over budget: The design team are fully aware of the budget availability and will value engineer throughout the project. Costs are still rising as the unforeseen elements continue and we have now breached the construction contingency. WDC is considering ways of covering the asbestos and arsenic contamination. The project risk remains at high</p> <p>Risk 2: Medium - Unanticipated events: The design team has undertaken surveys to ensure this risk is as low as possible but it is an old building and the status did move up to high because of there being asbestos found in the basement, contamination in the service yard and a possible unstable boundary wall at the shipyard elevation. Further surveys are underway to assist with the assessment of these three issues but the risk remains high in terms of programme and budget</p>
Update	Clark Contracts are half way through the contract and are reporting delays in some areas of the work, principally because of the asbestos found in the basement. This is now impacting on programme and it is likely that the programme will be extended to early April. A claim for extra time is imminent.

Project Name	Clydebank East Workshops: site servicing
Staff Member	Alan Robertson
Project Description	The initial funded stage of this project involves the preparation/servicing of the long vacant 3.5 ac site. The second stage of the project will involve building a terrace of small workshops, extending over 9 000 sq.ft, and marketing the remainder of the site for generic industrial/food manufacturing use. Funding bids to construct the terrace will be made during 2011/12.
Total Cost	Stage 1 Site Prep: £550,000. Stage 2 Workshop construction: £1.6m Total Cost: £2.15 m
Project Start	Summer 2011
Period of Contract	4 months
	
	
Design Team	Elder & Cannon Architects, Buro Happold Civil/Structural/M&E Engineers, Neilson Binnie-MacKenzie QS
Risk Status	The site preparation works are underway, with WDC having provided CR with a licence to occupy. It is understood that the conclusion of missives for the Queens Quay – Clydebank East land swap are imminent. The site preparation works are fully funded. It is usual that unexpected costs are identified in early in this type of project. To date, no issues have arisen but if costs rise unexpectedly, value engineering will be undertaken.
Update	RJ McLeod has been appointed as the contractor, with a tender price of £429 247. The site works began on 27 th . September and to date, completed works include site clearance, soil strip and excavation. Progress is satisfactory and the project is currently on target for completion by year end. The assembly of funding package for the second stage of the project, to provide the workshop terrace, is well underway. The West hubco contribution is in place while the SE allocation is subject to confirmation. This project is allocated to a funding stream that has recently been transferred from SE to the Scottish Government. SE has advised that it has indicated to the Government that the Clydebank East project should be considered as having its funding allocated. Discussions are being held with the JESSICA Trust about funding from this source while alternative routes to obtain funding are being investigated.

Project Name	Community Benefits Project
Staff Member	Claire McGinley
Project Description	Range of activities to include and involve local residents, businesses and workers in the regeneration process and to ensure that, where possible, local people will gain employment and training opportunities through CR projects
Total Cost	Budget: £10,000 Income: £10,000 Expenditure £4,452
Start	April 2010/11
Duration	Ongoing
Funding	Formerly Scottish Government - now CR operational expenditure
Risk Status	Community and businesses don't engage with CR projects. Consistent communication and discussion will mitigate the risk of non involvement. There is no funding for the project: The project is fully funded
Update	<p>Titan Community Events: We successfully secured the services of 5 volunteer Heritage Guides during the season who have assisted the Team in their day to day activities and will continue to work with us during the closed season hosting education visits. The volunteers are from a variety of backgrounds including two former shipyard workers and teachers, all living locally. We will support the volunteers by giving them coaching on customer services and presentation skills. Volunteers are given a full induction at the start of their placement with us.</p> <p>A number of community groups have visited the Titan this season including local Brownies and historical societies. The local explorer scout group also held their investiture ceremony at the top of the crane.</p> <p>CVS: We will be working with the local CVS on capacity training with the Titan Clydebank Trust Board. This will include Governance / Company Law, Leadership and Effective Meetings</p> <p>Employment Projects: We have two vacant training places available on the Civic Heart Project. As the Future Jobs Fund Employment Scheme no longer exists, we are working with various partner agencies including Job Centre Plus and Tell Training to fill the placements as quickly as possible using other employment / training initiatives. We will also have two opportunities available when the Alexander/Hume St project begins.</p> <p>Work Placements: We hosted a week long work experience placement for a Graduate of Environmental Planning.</p> <p>Community: We attended two meetings with the East End Community Forum on a number of topics including the Queens Quay Development, Alexander/Hume St Project and the East End Workshops.</p> <p>We supported the Whitecrook Generation Gap's recent fundraising event.</p> <p>Business: We participated in the Dunbartonshire Business Show in the Beardmore Hotel. Just over 250 visitors and exhibitors attended on the day. The event provided us with an opportunity to promote our new property availability / tax benefit brochure. The intention is to work with the local Federation of Small Business to promote this incentive.</p>

Project Name	Titan Crane
Staff Member	Claire McGinley
Project Description	Building the new Education and Visitor Centre at the Titan: The Drawing Office
Total Budget	£135,200
Budget per annum	2010/11 Income: £20,000 2011/12 £115,000 Expenditure: £89,566
Funding	Titan Trust £30,000, CR £20,000, Heritage Lottery Fund £50,000, Robertson Trust £12,500 BAA £4,200 Education and Consultation £12,500 QQ Access £6,000 Total: £135,200
Update	<p>Drawing Office: The building is complete and has been open to visitors since early July. The final account is awaited but should be within the budgeted sum of £112,000. The budget for the project was very tight and went on site with minimal contingencies. [REDACTED]</p> <p>This additional sum has been sourced from under spend on the Queens Quay access budget.</p>

Project Name	TRANSPORT HUB Alexander St. Strategic Access & Public Realm Improvements
Staff Member	Hugh Moore
Project Description	The project consists of environmental works comprising the reconfiguration of parking and kerb detailing in Alexander St as well as general environmental improvements in both Hume St and Alexander St. The project will allow for the closing off of Hume St at Chalmers St, the change to two way access in Alexander St and the creation of a new public space onto Glasgow Rd. A new junction will be created onto Glasgow Rd from Hume St providing improved access to the A814. Advance works in the form of junction upgrades have already been carried out. This cost £130,000 and was funded by SE.
Total Cost	2009/10 £210,000 2010/11 £30,000 2011/12 £960k Total: £1,200,000
Project Start	August 2011
Period of Contract	8 months
	
	
Design Team	Gillespies Landscape Architect, Gardiner Theobold QS and Halcrow Engineers
Risk Status	Funding risk – low as all contributions are in place or have been agreed and the tender return is within budget. Programme Risk – medium. TRO Notices have been issued and stopping up order is in place along with Roads Construction consent. A Partnership approach has been already been taken to value engineer a robust affordable project cost and will be sustained through post contract management.
Update	Having completed the junction upgrade works and Chalmers St busbay improvements these have been supplemented by advanced utility works. Site preparation works have been undertaken in advance of the main works including the installation of supplies for the camera/monitor for the taxi rank relocation and stakeholder consultation has been actioned. The final part of public realm works will commence on Monday 24 th October through the appointed contractor, Land Engineering, with works of £680,000 contained within the agreed budget. This will provide an enhanced scheme which will be complete by May 2012.

Project Name	Queens Quay Car Park Project /Leisure Facility Planning application
Staff Member	Alan Robertson
Project Description	<p>This involves provision of a new car park to the rear of the existing office buildings. With a capacity in excess of 200 spaces, including business tenant allocations, this facility will remain in CR's ownership until the new leisure facility is constructed. There will be free access to the car park until it is transferred to the Council, at which point there will be 190 spaces allocated to leisure users and centre staff. Entry control will probably be put in place at this point.</p> <p>At present, there is an arrangement between Clydebank re-built and Clydebank College to allow up to 40 staff to park on CR's land. The staff will continue to access the car park until the transfer but it is a matter for WDC as to whether this arrangement continues.</p> <p>The leisure facility planning application is being undertaken on behalf of West Dunbartonshire Council and involves CR in a client representative role. The Design team will be novated to WDC before the building contract proceeds.</p>
Total Cost	Car park £1,337,000 which includes leisure facility design fees of £241,000
Project Start	January 2011
Period of Contract	August - December 2011 (subject to August planning consent)
Design Team	Kennedy Fitzgerald Architects, Belfast; Gardiner and Theobald, Project Managers, QS and CDM services, Woolgar Hunter, Engineers, Wallace Whittle, M and E Services
Risk Status	The project is now on site and with acceptance of a competitive tender price, the primary risk relates to any unexpected site conditions that cause delay and/or additional cost. Problems in ground works contracts are usually apparent at an early stage but to date, no issues have arisen. The other risk relates to delays caused by inclement weather. This is difficult to mitigate but with a good project contingency, it is envisaged any legitimate costs can be absorbed.
Update	<p>Land Engineering was appointed contractor for the project, with a tender price of £841,052.29. The site start was on 19th September 2011. Based on the projected 16 week construction programme and a 2 week Christmas shut down, the contract completion date will be 27th January 2012.</p> <p>Tesco has submitted the pre-application notice for the new food superstore at the Playdrome site. A 2 day public consultation has been undertaken. Discussions are on-going with neighbouring owners. The leisure facility planning application will be submitted at the same time as the Tesco application.</p>

Project Name	School Projects
Staff Member	Claire McGinley
Project Description	Titan Crane Outreach Programme: A community and education outreach programme has been developed for the Titan Crane funded by the Heritage Lottery Fund.
Total Income	£10,000 income formerly SE and the SG, now mainstreamed through CR operational funds
Budget to date:	Expenditure: £859 Income: £10,000
Start	April 2011
Duration	March 2012
Funding	CR
Risk Status	Schools don't engage – low risk – Market the facilities robustly ensuring Schools know the quality of the programmes
Update	<p>Schools Titan Projects: The target this year is 1,000 young people. From April to September we have welcomed over 600 young people. We are confident we will reach this target through joint working with WDC and through a targeted approach to Primary and High Schools.</p> <p>A mail out to all schools in the West Central belt and beyond has taken place with follow up emails and telephone calls ongoing. A separate mail out to Out of School Clubs and community groups has also taken place. A number of school visits will be taking place between now and the end of March 2012.</p> <p>School Workshops: The workshops which have taken place to date with schools include maths and technology, regeneration, shipbuilding and the Clydebank Blitz.</p> <p>Workshops are being led by the Titan Operations Officer with assistance from volunteers who specialise in relevant area. Using the SMART Board technology in the Drawing Office schools are able to upload their lessons plans into their classroom.</p> <p>BBA: We have been successful in securing £4,200 from the BBA Flight path Fund to contribute towards our school programme. The cheque was presented to pupils from Whitcrook Primary by Board Members of BAA including Cllr Hendry. The presentation was featured in the Clydebank Post.</p> <p>Clydebank College: We hosted a workshop with Business Studies students from Clydebank College including a visit to the Titan Crane. Feedback from students has been very positive.</p>

Project Name	Titan Crane
Staff Member	Claire McGinley
Project Description	Operation as a Community Heritage Facility. Resources Sub Group has delegated authority to oversee.
Funding	CR, CPP, Heritage Lottery Fund, Robertson Trust and earned income
Risk Status	Community and businesses don't engage with CR projects. Consistent communication and discussion will mitigate the risk of non involvement. Visitor Numbers are poor: The 2011/12 season has not got off to a good start due to a number of factors outwith our control. A number of initiatives are being undertaken to lower the risk of an end of year shortfall.
Update	<p>Opening Hours: The Titan is now closed to the general public although we are opening for educational / community visits throughout the winter months.</p> <p>Visitor Numbers: The visitor target for this season was 9,000, an increase of 1,000 from the previous season. Figures indicate that the visitor number target will not be reached however we are positive that our income target will be met. Other visitor attractions in the surrounding area and throughout Scotland have commented that their visitor numbers have fallen from previous years.</p> <p>Marketing: An analysis of our marketing activities this season indicate that the leafleting campaign at the Riverside Museum has proved to be the most effective and best return on value for money. We plan to undertake this marketing activating again for the coming season and extend this to other attractions and events.</p> <p>Press Coverage: We received press coverage in the Evening Times and Clydebank Post following the Jamie's Italian Dinner at the top of the Crane as part of a fundraising event, as well as the Heritage Guide charity abseil.</p> <p>Staffing: 5 Guides were employed in this season and 3 are now in F/T employment, 1 is now in F/T education, 1 is now Volunteering on a part time basis.</p> <p>We hosted a week long work experience place in conjunction with WDC, which proved to be very successful. A place was also offered to a candidate working with the Prince's Trust.</p> <p>Filming on Queens Quay: The BBC have approached us to film a new documentary series on Comedian Kevin Bridges including an interview with him on the top of the Crane. Children in Need producers have also expressed an interest in a charity abseil.</p> <p>Charity Hire: As we no longer have an exclusive contract with Enable for Charity Abseils we have secured an event with World Challenge for March 2012. We are also in discussions with Tesco Bank to negotiate a charity abseil for all staff.</p> <p>Going forward we are in negotiations with the Glasgow Climbing Centre to review the profit sharing and hire costs of charity abseils and Big Swing events at the Titan with a view to increasing our return.</p> <p>Macmillan Coffee Morning: Over 40 people attended our Macmillan Coffee Morning.</p>